

Application for Club-Licence

Section 55, Sale of Liquor Act 1989



Environmental Inspections
(04) 570 6666
(04) 570 6855

The Secretary
The District Licensing Agency
At Lower Hutt

Inspections Division
30 Laings Road
Private Bag 31912
Lower Hutt 5040
New Zealand
<http://www.huttcity.govt.nz>

Application for a Club Licence is made in accordance with the details set out below:

1. Details of Club

(a) Name

(b) Is the club incorporated? Yes No

(i) If Yes, under what Act is the club incorporated?

(ii) What is the date of the club's incorporation?

(c) Postal address for service of documents

(d) Daytime contact name and telephone number

(e) Full name and address of proposed manager or managers to be employed, and certificate numbers of Manager's Certificate(s)

(f) Status of Club

- Chartered Club
- Sports Club
- Other

(g) Predominant purpose - *attach a detailed schedule of the Club's activities*

(h) Membership number

Of whom, aboutare under the age of 18 years

(i) Full name, address and occupation of the secretary

OFFICE USE ONLY

Licence Number:

Property Number:

Licence Category:

Fee:

Checked By:

Date Received:

2. Premises Details

(a) Address of club premises

(b) Is a licence sought conditional upon construction or completion of the premises?

Yes No

(c) Does the club own the proposed licensed premises?

Yes No

If No,

(i) What is the full name and address of the owner?

(ii) What form of tenure of the premises will the club have (including term of tenure)?

(d) What part (if any) of the premises does the club intend should be designated as:

- A restricted area
 A supervised area

(e) Does the club share the premises with any other club?

Yes No

If Yes,

(i) What is the name of the other club?

(ii) What months of the year do the respective clubs use the premises?

3. Conditions

(a) On which days and during what hours does the club intend to sell liquor under this licence?

(b) What provision does the club intend to make for the sale and supply of:

(i) Food?

(ii) Non-alcoholic refreshments?

(iii) Low alcohol beverages?

(c) What steps does the club propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?

(d) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?

(e) What steps does the club propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

Dated at this day of 20

Signed on behalf of the Club

by Designation

Notes:

1. For the matters that are to accompany this application, see regulation 11(2) of the Sale of Liquor Regulations 1990.
2. Within 20 working days after filing this application with the District Licensing Agency, the applicant is required to give public notice of the application in Form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with not less than 5 days and not more than 10 days between the two dates of publication.
3. Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in form1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).

Privacy Statement

1. Personal information concerning you provided to Hutt City Council ("the Council"), whether contained in this application or otherwise obtained is provided and may be held, used and disclosed by the Council:
 - (a) to enable the Council to communicate with you for any purpose
 - (b) to enable the Council to provide you, or have provided to you, advice and information concerning products and services that the Council believes may be of interest to you
 - (c) to enable the Council to administer and maintain its records and carry out its required functions
 - (d) to enable the Council to advise the public of relevant services and organisations operating in Hutt City
2. The personal information provided in this is collected by and will be held by the Council, whose address is Private Bag 31912, 30 Laings Road, Lower Hutt 5040.
3. The collection of this information is by
4. The supply of this information is mandatory and if you fail to provide any of the information the Council may be unable to process the application.
5. You have the right under the Privacy Act 1993 to obtain access to and to request correction of any personal information held by the Council concerning you.

Council has a Privacy Officer. If you have any concerns regarding privacy issues please telephone 570 6666.