



Inspections & Enforcement Division
 30 Laings Road
 Private Bag 31912
 Lower Hutt
 New Zealand
<http://www.huttcity.govt.nz>

Application for Trade Waste Licence or Registration

(please see Privacy Statement on reverse)

Applicant Details

Applicant/Company

Registered Address

Postal Address

Telephone Fax

Email/Other

Premises Details

Premises known as

Description of main trade activity

Situated at

Telephone Fax

Email/Other

Name of authorised contact *(please print)*:

Position:

Signature Date

Private Address

Office Use

Remarks

Premises ID

Receipt No

Invoice number

Transaction Date

Licence category

Licence Fee

Licence Type

Licence No.

Licence Date

Expiry date.

Trade Waste Consent Fees

Category	Fees	Explanation
1 - High Risk	\$1,600.00	All dischargers that have a high risk to the sewers, operators or the environment where repeat inspections are required.
2 - Moderate Risk	\$800.00	All dischargers that have a moderate risk to the sewers, operators or the environment.
3 - Low Risk	\$400.00	This applies to: <ol style="list-style-type: none"> 1. All dischargers that have a low risk to the sewers, operators or the environment. 2. Food premises that have the potential for a high volume discharge or turnover, (usually more than 100 seats), and require monitoring. 3. Where a grease trap has been requested and has not been installed by the due date OR Where an inspection showed that the condition of the grease trap was unacceptable. 4. Commercial car wash or truck wash pads.
4- Minimal Risk	\$160.00	This can apply to small or moderately sized wash pads where there is regular cleansing and no hazardous materials stored on the wash pad.
5 -Minimal Risk with Low flow	\$70.00	This applies mainly to food premises where there is proof of regular cleansing of the Grease Trap by an approved method or by inspection and where there is a low flow of waste water from the premises.
Conditional Consent	\$200.00	This fee is in addition to the Consent fee and applies when the flow of trade waste exceeds 2L/s or where a variation from standard conditions is required. For example older wash pads may not have a diversion valve installed in which case there will be a Conditional Consent fee of \$200 imposed and a fee charged dependent on area, this being a cost for removal of stormwater

Privacy Statement

I/We acknowledge that:

1. Personal information concerning me/us provided to Hutt City Council ("the Council"), whether contained in this application or otherwise obtained is provided and may be held, used and disclosed by the Council:
 - a) to enable the Council to communicate with me/us for any purpose
 - b) to enable the Council to provide me/us, or have provided to me/us, advice and information concerning products and services that the Council believes may be of interest to me/us
 - c) to enable the Council to administer and maintain its records and carry out its required functions. The personal information provided in this application is collected by and will be held by the Council, whose address is Private Bag 31912, 30 Laings Road, Lower Hutt.
2. The supply of this information is mandatory and if I/we fail to provide any of the information the Council may be unable to process the application.
3. I/we have the right under the Privacy Act 1993 to obtain access to and to request correction of any personal information held by the Council concerning me/us.

Council has a Privacy Officer. If you have any concerns regarding privacy issues please telephone 570 6736.