

ACTIVITY 16: ELECTED MEMBERS

WHAT WE DO

Elected members provide a governance role for the City, set the strategic direction of the Council including determining the activities the Council undertakes (within legal parameters) and monitors the Council's performance on behalf of the city residents and ratepayers. Community Boards and Ward Committees are part of the Council's governance structure and provide local input into the Council's decision-making process.

WHY WE DO IT

To ensure good governance and good decision-making, and to meet legal requirements.

HOW WE DO IT

| 2006/07 – 2015/16 | TARGET |
|----------------------------------------------------------------------------------------------|--------------------------------|
| FINANCIAL MEASURE Net capital expenditure and operational expenditure | Within budget |
| CUSTOMER MEASURE Residents' satisfaction with performance of Mayor and Councillors | Equal to or above peer average |
| LEVEL OF SERVICE MEASURE Residents' satisfaction with the way rates are spent | Equal to or above peer average |

ELECTED MEMBERS – PROSPECTIVE INCOME STATEMENT

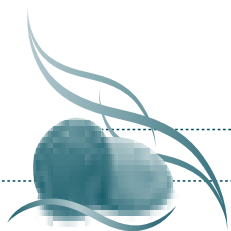
| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|-----------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| REVENUE | | | | |
| Total revenue | - | - | - | - |
| EXPENDITURE | | | | |
| Employee costs | 909 | 941 | 965 | 988 |
| Support costs | 545 | 620 | 628 | 653 |
| Operating costs | 118 | 142 | 95 | 98 |
| Total expenditure | 1,572 | 1,703 | 1,688 | 1,739 |
| DEFICIT BEFORE TAX | (1,572) | (1,703) | (1,688) | (1,739) |

ELECTED MEMBERS – PROSPECTIVE FUNDING REQUIREMENT

| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|----------------------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| RATES FUNDING REQUIREMENT | | | | |
| Deficit before tax | (1,572) | (1,703) | (1,688) | (1,739) |
| Total rates funding requirement | (1,572) | (1,703) | (1,688) | (1,739) |
| TOTAL FUNDING REQUIREMENT | (1,572) | (1,703) | (1,688) | (1,739) |

OPERATING PROJECTS

| | | | | |
|-----------------------------------|--|----|---|---|
| Representation Review (Carryover) | | 50 | - | - |
|-----------------------------------|--|----|---|---|



ACTIVITY 17: ADVICE AND SUPPORT

WHAT WE DO

This activity comprises those processes that support the Council’s decision-making, for example, strategic planning, policy development, and monitoring and reporting.

WHY WE DO IT

Professional advice and support are necessary to assist Council, Community Boards and Ward Committees to make informed decisions on behalf of the community.

HOW WE DO IT

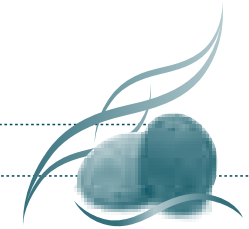
| 2006/07 – 2015/16 | TARGET |
|-------------------------------------------------------------------------------------------------------------------------------|---------------|
| FINANCIAL MEASURE | |
| Net capital expenditure and operational expenditure | Within budget |
| CUSTOMER MEASURE | |
| Councillors are satisfied or more than satisfied with the formal advice received from officers | 80% |
| Community Board and Ward Committee members are satisfied or more than satisfied with the formal advice received from officers | 80% |
| LEVEL OF SERVICE MEASURE | |
| Projects identified in annual work programme progressed as per agreed timeframes | 90% |

ADVICE AND SUPPORT – PROSPECTIVE INCOME STATEMENT

| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|-----------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| REVENUE | | | | |
| Other revenue | – | – | 72 | – |
| Total revenue | – | – | 72 | – |
| EXPENDITURE | | | | |
| Support costs | 3,204 | 3,625 | 3,670 | 3,819 |
| Operating costs | 35 | 75 | 284 | 80 |
| Total expenditure | 3,239 | 3,700 | 3,954 | 3,899 |
| DEFICIT BEFORE TAX | (3,239) | (3,700) | (3,882) | (3,899) |

ADVICE AND SUPPORT – PROSPECTIVE FUNDING REQUIREMENT

| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|----------------------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| RATES FUNDING REQUIREMENT | | | | |
| Deficit before tax | (3,239) | (3,700) | (3,882) | (3,899) |
| Transfer (to)/from operating reserve | (50) | (50) | 103 | (53) |
| Total rates funding requirement | (3,289) | (3,750) | (3,779) | (3,952) |
| TOTAL FUNDING REQUIREMENT | (3,289) | (3,750) | (3,779) | (3,952) |



ACTIVITY 18: MANAGING SERVICES

WHAT WE DO

Managing services incorporates the organisational support functions that help Council to provide its other activities in the most efficient and effective manner. It includes:

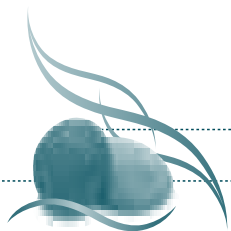
- Customer Relations
- Corporate Planning
- Finance
- General Administration
- Human Resources
- Information Management
- Office of the Chief Executive (including Legal Counsel and Communications)
- Strategic Development (including Democratic Services)
- Monitoring and Reporting.

WHY WE DO IT

This activity contributes to all Community Outcomes by supporting all of Council's other activities.

HOW WE DO IT

| 2006/07 – 2015/16 | TARGET |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| FINANCIAL MEASURE Net capital expenditure and operational expenditure | Within budget |
| CUSTOMER MEASURE Overall satisfaction ratings of resident surveys Satisfaction ratings in staff survey Staff turnover | Equal to or above peer average Equal to or above peer organisational average Less than 15% |
| LEVEL OF SERVICE MEASURE Legal and policy requirements Work-related accidents Award received from the NZ Business Excellence Foundation Number of organisation improvements reported by staff | No significant instances of non-compliance Less than six resulting in time off work Achievement Award More than 500 |


MANAGING SERVICES – PROSPECTIVE INCOME STATEMENT

| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|------------------------------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| REVENUE | | | | |
| User charges | 1,300 | 788 | 815 | 834 |
| Operating contributions | – | 45 | 47 | 48 |
| Other revenue | 1,247 | 67 | 69 | 71 |
| Total revenue | 2,547 | 900 | 931 | 953 |
| EXPENDITURE | | | | |
| Employee costs | 5,517 | 6,147 | 6,301 | 6,454 |
| Operating costs | 5,905 | 5,773 | 5,746 | 5,934 |
| Net interest expense | (550) | – | – | – |
| Depreciation | 1,086 | 1,340 | 1,399 | 1,588 |
| Total expenditure | 11,958 | 13,260 | 13,446 | 13,976 |
| DEFICIT BEFORE ALLOCATIONS | (9,411) | (12,360) | (12,515) | (13,023) |
| Less costs allocated to significant activities | 11,541 | 12,360 | 12,515 | 13,023 |
| SURPLUS BEFORE TAX | 2,130 | – | – | – |

MANAGING SERVICES – PROSPECTIVE FUNDING REQUIREMENT

| For the year ending 30 June | Estimate 2006 \$000s | Budget 2007 \$000s | Forecast 2008 \$000s | Forecast 2009 \$000s |
|--------------------------------------------------|----------------------------|--------------------------|----------------------------|----------------------------|
| RATES FUNDING REQUIREMENT | | | | |
| Surplus before tax | 2,130 | – | – | – |
| Transfer to operating reserve | (160) | – | – | – |
| Transfer from loan funding | (2,858) | 1,591 | 386 | 819 |
| Total rates funding surplus/(requirement) | (888) | 1,591 | 386 | 819 |
| LOAN FUNDING REQUIREMENT | | | | |
| Capital expenditure – maintaining services | (898) | (1,296) | (1,278) | (1,264) |
| Capital expenditure – improving services | (337) | (1,853) | (928) | (970) |
| Less depreciation | 1,086 | 1,340 | 1,399 | 1,588 |
| Transfer to rate funding | 2,858 | (1,591) | (386) | (819) |
| Total loan funding (requirement)/surplus | 2,709 | (3,400) | (1,193) | (1,465) |
| TOTAL FUNDING SURPLUS/ (REQUIREMENT) | 1,821 | (1,809) | (807) | (646) |
| OPERATING PROJECTS | | | | |
| Hutt City Promotion | 200 | 52 | 53 | |
| Quality Of Life Study | 25 | 10 | 27 | |